



# **MID SUFFOLK DISTRICT COUNCIL**

## **WORK PLAN**

**23 July 2018**

## MID SUFFOLK DISTRICT COUNCIL

<b>COMMITTEE: Mid Suffolk Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: JOS/18/11</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 23 July 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

### WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

### 16 August 2018 at 9.00 am for 9.30 am

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Voids Project	Update on the six months voids project	Lee Crowdell Corporate Manger – Tenant Service  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jill Wilshaw	JOS/17/12 14 September 2017
Pre-planning Application Fee report	Report based on the scoping Exercise 23 July 2018	Phillip Isbell Professional Lead - Growth and sustainable Planning  Gemma Walker Area Planning Manager	Cllr David Whybrow	N/A

**20 September 2018 Joint Committee with BDC at 9.00 am for 9.30am**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Crime and Disorder Panel	WSCSP	Melanie Yolland Communities Officer (Safe) and Safeguarding and Prevent Lead  Ann Hunter Interim Corporate Manger – Strong and Safe Communities	Cllr Julie Flatman	MOS/17/9 17 August 2017

**18 October 2018 at 9.00 am for 9.30 am**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
The Previous Mid Suffolk HQ Site	The investment Business Case for the development of the previous Mid Suffolk HQ Site	Jonathan Stephenson – Strategic Director	Cllr Nick Gowrley	N/A
Staff Turnover and Welfare for	Quarterly update on the data	Katherine Steel Assistant Director – Corporate Resources  Anne Conway – Corporate Manager - HR & OD	Cllr Glen Horn	MOS/18/2 14 July 2018
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment	Cllr Julie Flatman	N/A

		and Commercial Partnerships		
Waste Strategy	Scrutiny of the outcome of the Waste Service Review and possible outcome extension of the Joint Waste Contract, prior to the report going to Cabinet 5 Nov.	Chris Fry Assistant Director -	Cllr David Burn	Joint Committee August 2017 JOS/17/8
Review of the Public Attendance at Public Committee Meetings  (Information Bulletin)	Six Months update compared with the same six months in 2017	Janice Robinson Corporate Manager – Law and Governance	Cllr Glen Horn	

## 19 November 2018 Joint Committee with MSDC at 2.00 for 2.30 pm

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr David Whybrow	JOS/17/118 December 2017
The Homelessness Reduction Act	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw	MOS/17/24 16 November 2018
Community Strategy	Report to Cabinet 13 December	Jonathan Free –	Cllr Margaret Maybury	N/A

		Assistant Director - Communities		
Joint Parking Policy	Report to Cabinet 10 December	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr David Burn	N/A

## 20 December 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8  15 February 2018
Universal Credit	To review the implementation and if the Council was fully prepared for the roll-out in May 2018 (Officers: Amy Mayes and Andrew Wilcock (SCC			

## WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

<b>17 January 2019</b>
<b>Budget Report</b>
<b>14 February 2019</b>
<b>11 March 2019 - Joint</b>
<b>18 April 2019</b>

<b>16 May 2019 - Joint</b>
<b>Annual Review of BMS Invest Business Plan</b>

### **Topics identified for review by O&S but not currently timetabled:**

#### **Community Grant**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

#### **Crime and Disorder Panel meeting September 2019**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

#### **Enforcement**

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area. Community

#### **Transport Services**

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

#### **Disable Facilities Grant**

To scrutinise a review of the Disable Facilities Grant

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